

Course Audit Form

Auditing a course gives a student the opportunity to explore an area related to his/her policy interests or review an area of personal expertise. No credits will be issued for an audited course; however, it will appear on the student's transcript with the grade notation "AD" for an audit that has been completed successfully or "WA" for an audit from which a student has withdrawn. Once a class has been audited, a student may not enroll in it for credit in a future semester. A student may drop and audit without penalty until the end of the drop/add period. After that time, the student must officially withdraw from the audit if he/she can no longer participate in the course.

Complete this Course Audit Form and submit it directly to the Office of the University Registrar no later than noon on the final day of Drop/Add for a given semester. The form may be delivered in person to the Registrar's Office, 1121 West Main Street, Suite 1200 – Bevan Building, faxed to 919-684-4500, or scanned and sent as an email attachment to registrar@duke.edu.

Name of Student: _____
(Please Print)

Student ID: _____
(Please use Student ID and not Unique ID)

Student's Program: _____

Semester (e.g., Fall 2012): _____

Course Number (e.g. 1653 found in ACES): _____

Subject (e.g., PUBPOL): _____ Course # and Section (e.g., 804.01): _____

Course Title: _____

Days and Times Course Meets: _____

Approval Signatures:

Printed Instructor Name Instructor Signature Date

Printed Student Name Student Signature Date

Printed Sanford Administrator Name Administrator Signature Date