

## Course Add Form

In certain circumstances, such as receiving permission to register for a course offered through Duke University programs and schools not approved for students enrolled in the Public Policy career (e.g., Nursing, Engineering, Medical School), the Sanford Registrar manually processes the official registration request. Published drop/add deadlines apply to manual course add requests. Complete this form and deliver it to Sanford School Registrar, Anita Lyon, 108 RH.

Name of Student: \_\_\_\_\_

Student ID: \_\_\_\_\_

(Please use Student ID and not Unique ID)

Student's Program: \_\_\_\_\_

Current term and year: \_\_\_\_\_

Course Number (e.g. 1653 found in ACES): \_\_\_\_\_

Subject (e.g., PUBPOL): \_\_\_\_\_ Catalog # and Section (e.g., 804.01): \_\_\_\_\_

Course Title: \_\_\_\_\_

### **Approval Signatures:**

\_\_\_\_\_  
Instructor Name                      Instructor Signature                      Date

\_\_\_\_\_  
Student Name                      Student Signature                      Date

\_\_\_\_\_  
Sanford Administrator Name                      Administrator Signature                      Date