

- All PUBPOL students are required to meet with a PUBPOL UGRAD department administrator prior to registration for enrollment eligibility each semester.

## PUBLIC POLICY MAJOR REQUIREMENTS

**COMPONENTS:** 12 Courses including Public Policy focused internship

There are no prerequisites needed to declare the Public Policy major. However, there is a flow to the requirements and advance planning is key to completing the major on time.

<b>5 CORE COURSES</b> All 5 courses must be completed prior to starting the Public Policy internship requirement	<b>STA 101</b> Data Analysis and Statistical Inference <i>STA 101-1, 102, 104, 111, or 130 may substitute for STA 101</i>	<b>2 REQUIRED COURSES</b>	<b>PUBPOL 304</b> Economics of the Public Sector <i>Typically taken senior year</i>	<b>4 ELECTIVES</b> Four PUBPOL or PUBPOL cross listed electives at the 160-699 level with at least one elective at the 401-600 level. <i>Optional: students may choose to focus their electives in a policy pathway area.</i>	1.	<b>1 PUBLIC POLICY INTERNSHIP &amp; SATISFACTORY COMPLETION OF PUBPOL 120</b>
	<b>PUBPOL 155</b> Introduction to Policy Analysis <i>Prerequisite for all core courses except STATS 101</i>		<b>PUBPOL History Elective</b> Choose an elective from the preapproved list below. <a href="http://sanford.duke.edu/academics/undergraduate/courses/history-electives">http://sanford.duke.edu/academics/undergraduate/courses/history-electives</a> <i>The History Elective may not be a transfer or study away course</i>		2.	
	<b>PUBPOL 301</b> Political Analysis for Public Policy				3.	
	<b>PUBPOL 302</b> Policy Choice as Value Conflict or <b>PUBPOL 330/GLHLTH 210</b> Global Health Ethics or <b>PUBPOL 303</b> Microeconomic Policy Tools or <b>ECON 201</b> Intermediate Microeconomics I <i>Students who have taken ECON 201 cannot take PUBPOL 303</i>				4.	

Once students join the major they are assigned a Sanford Faculty Advisor and added to the list serve for weekly PPSMU newsletters with events and key major information.

## ADDITIONAL SANFORD RESOURCES & OPPORTUNITIES

<http://sanford.duke.edu>

- [SANFORD UNDERGRADUATE HANDBOOK](#)
- [PUBLIC POLICY HONORS/DISTINCTION PROGRAM](#)
- [PUBLIC POLICY MAJORS UNION \(PPSMU\)](#)
- [ADVISING/FIND AN EXPERT](#)
- [INDEPENDENT STUDY FORM](#)
- [SANFORD GLOBAL EDUCATION](#)
- [SANFORD INTERNSHIP OFFICE](#)
- [PATHWAYS IN PUBLIC POLICY](#)
- [PUBLIC POLICY MAJOR FAQs](#)
- [FINANCIAL AID –SUMMER EARNINGS WAIVER](#)

**1 PUBLIC POLICY INTERNSHIP & SATISFACTORY COMPLETION OF PUBPOL 120**

The Sanford School faculty requires that all Public Policy majors complete a relevant internship prior to graduation. The purpose of this academic requirement is to give students an opportunity to apply concepts from the core courses in a real world setting. The Sanford Career Services Office must approve all internships in advance. Most internships are with public or nonprofit agencies, although in relatively rare instances an internship with a private for-profit company may be acceptable if the focus is on public policy. Regardless of the setting, the emphasis of the internship must be a project that uses professional skills, and it should not be administrative or service-focused. The Sanford Career Services Office provides support for majors seeking public policy internships and assures that all majors fulfill faculty-approved requirements for the internship experience. Contact the Sanford School Career Services Office Staff through your [Sanford CareerLink \(SCL\) account](#) to set up an appointment and begin the Internship process.

GENERAL REQUIREMENTS	EXAMPLES OF ELIGIBLE INTERNSHIPS			
<ul style="list-style-type: none"> <li>• <b>TIME COMMITMENT</b> <ul style="list-style-type: none"> <li>- 350 Hours</li> </ul> </li> <li>• <b>TIMING</b> Internship must start after declaring the PUBPOL major and most students complete the internship the summer between Junior &amp; Senior year</li> <li>• <b>GEOGRAPHICAL LOCATION</b> Domestic &amp; Int'l <a href="#">Duke's Restricted Regions List</a></li> <li>• <b>PREREQUISITES</b> <ul style="list-style-type: none"> <li>- Complete all PUBPOL Core Courses</li> <li>- Attend Sanford Career Services General and Private Sector Information Session</li> <li>- Create student profile in SCL</li> </ul> </li> <li>• <b>APPROVAL</b> Receive approval of your SCL internship record, enroll in PUBPOL 120</li> <li>• <b>POST-INTERNSHIP DOCUMENTS</b> Supervisor Evaluation, Student Evaluation &amp; 5-Page Memo</li> <li>• <b>FINANCIAL ASSISTANCE</b> Student must attend a Sanford Career Services Information Session to learn more and to be eligible for funding</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">PUBLIC POLICY INTERNSHIPS</a> A wide variety of policy internships listed in the SCL internship database</li> <li>• <a href="#">SANFORD LOCAL INTERNSHIP PROGRAM</a> Limited Fall Spring options</li> <li>• <a href="#">DUKE IN DC</a> Spring semester study away program</li> <li>• <a href="#">DUKEENGAGE</a> Pre-approved programs eligible each summer</li> <li>• <a href="#">HART LEADERSHIP</a> Selected opportunities eligible each summer</li> <li>• <a href="#">LIMITED PRIVATE SECTOR INTERNSHIPS</a> Only those with significant public policy focus</li> </ul>			
	<b>INTERNSHIP DOCUMENTATION</b>	<b>DEADLINES</b>		
		<b>SUMMER</b>	<b>FALL</b>	<b>SPRING</b>
	<ul style="list-style-type: none"> <li>• <b>CAREERLINK INTERNSHIP RECORD</b> Completed by the student and internship supervisor to describe proposed internship tasks and its relation to Public Policy</li> </ul>	<b>MAY 1</b>	<b>AUG 20</b>	<b>AUG 20</b>
	<ul style="list-style-type: none"> <li>• <b>ENROLL IN PUBPOL 120</b> Non-Credit, S/U course required for PUBPOL major. This step may only be completed after both Sanford Career Services and your internship supervisor have approved your internship record</li> </ul>	<b>SUMMER I DROP/ADD</b>	<b>FALL DROP/ADD</b>	<b>SPRING DROP/ADD</b>
	<ul style="list-style-type: none"> <li>• <b>SUPERVISOR EVALUATION</b> Completed by the supervisor to evaluate the quality of student's performance</li> </ul>	<b>AUG 5</b>	<b>FALL LDOC</b>	<b>SPRING LDOC</b>
<ul style="list-style-type: none"> <li>• <b>STUDENT EVALUATION</b> Completed by the student to provide feedback to the Sanford School Internship Staff and information to future students</li> </ul>	<b>AUG 5</b>	<b>FALL LDOC</b>	<b>SPRING LDOC</b>	
<ul style="list-style-type: none"> <li>• <b>5-PAGE MEMO</b> Completed by student to analyze the internship's connection to the student's PUBPOL core course concepts and skills using Memo Guidelines in Sanford CareerLink</li> </ul>	<b>AUG 5</b>	<b>NOV 1</b>	<b>APRIL 1</b>	