

# Duke

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**SANFORD**   
SCHOOL OF PUBLIC POLICY

## **Handbook for Public Policy Majors 2016-2017**

**Rigorous analysis,  
inspired action**

Duke University's  
Sanford School of Public Policy  
A community of extraordinary people  
seeking solutions to the world's most  
challenging problems

# The Sanford School of Public Policy

Sanford School alumni are changing the world. Because you are considering the major in public policy or have already declared this major, it is possible you are like our alums when they were at your stage of education — filled with passion and determination to make the world a better place. I hope this stays with you for a lifetime and that Sanford nurtures this, provides you with the knowledge and skills to realize your ambitions, and connects you with a broad range of career possibilities.

Our graduates work in public and private sectors and hold influential positions in countries throughout the world, seeking to address the world's most pressing issues. They share a spirit of optimism and a confidence that encourages them to be creative, think big, and solve problems.

Your coursework in the major will allow you to develop skills in political and economic analysis, understand how public policy is made across a variety of areas, be exposed to diverse viewpoints, and apply such knowledge in ways that will suit you to lead people and organizations. Sanford has one of the best public policy programs in the country.

Terry Sanford, former President of Duke University, Governor of North Carolina and United States Senator, founded the public policy programs at Duke more than 40 years ago with high aspirations, calling on students to have “outrageous ambitions.” I invite you to become part of the remarkable intellectual and personal environment Sanford provides, to maximize your potential, and to join our quest for a better world.

*Kelly D. Brownell, Ph.D.*

*Dean, Sanford School of Public Policy*

*Robert L. Flowers Professor of Public Policy*

*Professor of Psychology and Neuroscience*

*Professor of Psychiatry and Behavioral Sciences*

# The Undergraduate Experience

*“The Sanford School of Public Policy at Duke University educates tomorrow’s leaders and improves the quality of public policymaking through teaching, research, professional training, and policy and community engagement.”*

## **Teaching That Empowers and Inspires...**

Public Policy majors have the opportunity to study with award-winning scholars and policy practitioners. Our faculty includes economists, political scientists, historians, psychologists and other scholars, as well as journalists, White House advisors, attorneys, diplomats and CEOs. Sanford School faculty members have consistently won the highest awards for teaching excellence at Duke University.

## **Deep Engagement with the Policy World...**

The public policy major is one of the few majors at Duke that require students to complement their classroom studies with a hands-on internship. Students intern in policy positions in the public, private, and nonprofit sectors, including positions at the State Department, CNN, and the United Way.

## **Diversity and Community...**

Duke public policy students may expand their learning horizons further by enrolling in study programs away from Duke. They explore international policy at the University of Glasgow, Scotland; connect classroom study to experiential learning oriented around policy innovation and public leadership with some of the most powerful people in Washington, DC; and examine rural and urban realities as well as development and global health through the Duke Semester in India program.

## **Research That Matters...**

Public policy majors have opportunities to explore policy research questions in depth; determine whether academic research might be a potential career path; or reap the rewards of working closely with an expert in a particular policy field through the honors program, independent study, or research assistantships.

## **A Great Regional, National and International Reputation...**

With its multidisciplinary curriculum, award-winning teaching and research faculty, practical internships, far-reaching study away programs and professional networking opportunities, the public policy major prepares students for meaningful leadership positions in the public, private and nonprofit sectors.

## **Describing the Public Policy Major**

The public policy studies major is an interdisciplinary social science program designed to provide students with the skills, analytical perspectives and substantive knowledge needed to respond effectively and fairly to major contemporary social problems. The core curriculum includes courses in economic and political analysis, statistics, political science, history and ethics. Electives offer a range of courses and seminars addressing complex policy issues such as health care, education, public finance, economic development, international trade, media regulation, racial politics and leadership. All students are required to participate in a 10-week practical internship to connect classroom learning to real world experience.

The public policy major is difficult to describe in just a few words. If there is a common theme to the diverse set of courses taken by a public policy major, it is the focus on analytical decision-making. How should a leader, facing some dilemma, determine what to do? Answers will not be found in a single analytical tool, such as cost-benefit analysis or political strategizing. Our students are trained to find creative and effective solutions by combining the skills and perspectives of the social sciences and management.

The curriculum prepares you for careers in the public sector, nonprofit organizations, think tanks, consulting firms and private companies. It also provides great background for further training in management, law or business.

## **Public Policy Majors Union**

The student-led Public Policy Majors Union (PPSMU) has become an influential and creative voice in the administration of the Sanford School, providing input on such issues as the selection of faculty, the curriculum, and the internship program. Moreover, the Majors Union encourages students and faculty to meet informally and share ideas outside the classroom by sponsoring social functions and lunches throughout the year. The Union also helps host the School's Board of Visitors in their twice-yearly visit to campus.

All declared public policy majors are a part of the Union and are included in the undergraduate list serve to receive the weekly PPSMU newsletter.

# **The Public Policy Curriculum:**

**Components: 12 Courses Including Public Policy Focused Internship**

## **5 Core Courses:**

- **PUBPOL 155D** Introduction to Policy Analysis  
*Prerequisite for all core courses except Stats requirement*
- **PUBPOL 301** Political Analysis for Public Policy
- **PUBPOL 302** Policy Choice as Value Conflict  
*or PUBPOL 330/GLHLTH 210 Global Health Ethics*
- **PUBPOL 303** Microeconomic Policy Tools  
*or ECON 201D Intermediate Microeconomics I*
- **STA 101** Data Analysis and Statistical Inference  
*or STA 101-1, 102, 104, 111, or 130*

## **2 Required Courses:**

- **PUBPOL 304:** Economics of the Public Sector
- **History Elective**, from list designated by the Public Policy department  
<http://sanford.duke.edu/academics/undergraduate/courses/history-electives>  
*Note:* the history elective must be taken on campus at Duke

## **4 Electives:**

- 4 PUBPOL electives at the 160-699 level (one of which **MUST** be a 401- 699 level)

## **1 Public Policy Internship & PUBPOL 120:**

The Sanford School faculty requires that all Public Policy majors complete a relevant internship prior to graduation. The purpose of this academic requirement is to give students an opportunity to apply concepts from the core courses in a real world setting. The Sanford Career Services Office (SCSO) must approve all internships in advance. Most internships are with public or nonprofit agencies, although in relatively rare instances an internship with a private for-profit company may be acceptable if the focus is on public policy. Regardless of the setting, the emphasis of the internship must be a project that uses professional skills, and it should not be administrative or service-focused. SCSO provides support for majors seeking public policy internships and assures that all majors fulfill faculty-approved requirements for the internship experience.

# Public Policy Internship & PUBPOL 120 Requirements

Further details on the internship requirement can be found on our website:

<http://sanford.duke.edu/academics/undergraduate/internships>

<p><b>TIME COMMITMENT</b></p> <ul style="list-style-type: none"> <li>• 350 Hours</li> </ul>	<p><b>TIMING</b> Internship must start after declaring the public policy major and most students complete the internship the summer between Junior &amp; Senior year</p>		
<p><b>GEOGRAPHICAL LOCATION</b> No restrictions</p>	<p><b>PREREQUISITES</b></p> <ul style="list-style-type: none"> <li>• Complete all PUBPOL Core Courses</li> <li>• Attend Sanford Career Services General and Private Sector Information Session</li> <li>• Create student profile in Sanford CareerLink (SCL)</li> </ul>		
<p><b>FINANCIAL ASSISTANCE</b> Student must attend a Sanford Career Services Information Session to learn more and to be eligible for funding</p>	<p><b>POST-INTERNSHIP DOCUMENTS</b> Supervisor Evaluation, Student Evaluation, &amp; 5-Page Memo</p>		
<p><b>APPROVAL</b> Receive approval of your SCL internship record, request permission number for PUBPOL 120 enrollment</p>	<p style="text-align: center;"><b>Deadlines</b></p>		
<p><b>Mandatory Documentation</b></p>	<p><b>Summer</b></p>	<p><b>Fall</b></p>	<p><b>Spring</b></p>
<ul style="list-style-type: none"> <li>• CareerLink Internship Record</li> </ul>	<p>May 1</p>	<p>Aug 20</p>	<p>Aug 20</p>
<ul style="list-style-type: none"> <li>• Enroll in PUBPOL 120</li> </ul>	<p>July 25</p>	<p>Fall Drop/Add</p>	<p>Spring Drop/Add</p>
<ul style="list-style-type: none"> <li>• Supervisor Evaluation</li> </ul>	<p>Aug 5</p>	<p>Fall LDOC</p>	<p>Spring LDOC</p>
<ul style="list-style-type: none"> <li>• Student Evaluation</li> </ul>	<p>Aug 5</p>	<p>Fall LDOC</p>	<p>Spring LDOC</p>
<ul style="list-style-type: none"> <li>• 5-Page Memo</li> </ul>	<p>Aug 5</p>	<p>Nov 1</p>	<p>April 1</p>
<p><b>ELIGIBLE SAMPLE EXPERIENCES</b></p> <ul style="list-style-type: none"> <li>• <b>Public Policy Internships</b> A wide variety of policy internships from past student experiences in SCL internship database</li> <li>• <b>Sanford Local Internship Program</b> School year policy option</li> <li>• <b>Duke in DC</b> Spring semester study away program</li> <li>• <b>DukeEngage</b> Select opportunities eligible each summer</li> <li>• <b>Hart Leadership</b> Select opportunities eligible each summer</li> <li>• <b>Limited Private Sector Internships</b> Only those with significant public policy focus</li> </ul>			

# **Advising for the Public Policy Major**

## **Enrollment Eligibility**

All public policy first majors are required to schedule and meet individually every semester with the program coordinator prior to course registration to review their progression through the major, discuss any questions and to be made eligible to enroll. Registration for the next semester is not possible without this meeting. Those students with another degree program other than public policy as their first major should contact that specific department for questions regarding registration eligibility.

## **Public Policy Faculty Advisor**

Students are strongly encouraged to meet with their faculty advisor as they may be used as a resource to ask questions about course choice, program goals and the like. Each public policy major is assigned a faculty advisor within the Sanford School of Public Policy once they formally declare the major with the Academic Advising Center. Students may review the faculty roster available from the Undergraduate Program Coordinator, or consult the Public Policy Experts section in the link below to seek a faculty member whose expertise reflects their interests.

<http://sanford.duke.edu/people-and-research/faculty-directory>

## **Academic Dean for Public Policy Majors**

Academic Deans help students progress through their four years at Duke. They provide support such as working with instructors to ensure students get appropriate academic accommodations in cases of chronic illness as well as personal and family emergencies; helping with course withdrawals and leaves of absence or other status changes; and fielding queries from faculty, parents, campus partners and others about Trinity College Arts & Sciences academic policies and procedures. Contact your Academic Dean for expert advice on university policy and help in understanding the requirements that structure undergraduate education.

## **Career/Internship Services & Support for Public Policy Majors**

The Sanford School Office of Career Services, primarily provides undergraduates help with resumes, cover letters and mock interviews as part of each public policy major's internship search. They occasionally share information about jobs and fellowships for undergraduate students with an interest in public affairs and public policy.

In 2016-17, the Sanford EMBARK Program will partner with the Duke Career Center to expand programming and career support for students interested in exploring careers and "first jobs" in politics, advocacy, policy research and government. As part of EMBARK, all public policy students

are invited to attend the DC Government & Non-Profit Career Expo hosted by Georgetown, featuring close to 100 employers. For more information about EMBARK, email [suzanne.valdivia@duke.edu](mailto:suzanne.valdivia@duke.edu).

The Career Center located in the Smith Warehouse provides career advising and events for all our undergraduate students. You can sign up on-line to make an appointment with a career counselor and you can see what employers will be coming to campus for the Non-Profit & Government Fair in mid-October in addition to other Career Fairs and Employer Info Sessions. <https://studentaffairs.duke.edu/career>

## **Pathways in Public Policy**

To help students focus their studies, we offer Pathways in public policy, which consist of clusters of courses, research opportunities, and internships for students with strong interests in particular policy areas. Pathways will help students choose electives more coherently. They will also alert students early in their Duke careers to the sequences of courses they should be taking, especially courses that would provide them with the research skills (e.g., econometrics) that they may need for honors theses. While students will not be required to pick a Pathway, having the information available should allow students to construct more coherent selections as they choose their electives.

Pathways include global policy, social policy, economic policy, health policy, and policy journalism. Within each of these broad groupings, more narrowly defined clusters of courses and interests are described on the Sanford School website. The social policy pathway, for example, includes descriptions of how students could pursue interests in studying education policy or child and family policy. Each semester the Director of Undergraduate Studies (DUS) will update information about what courses will be offered that may be of interest to students in a particular pathway. The integration of research opportunities and internship offerings with course descriptions should also lead students to pursue a coherent plan in their selection of classes, research opportunities and internships.

For more information about Pathways please visit:

<http://sanford.duke.edu/academics/undergraduate/curriculum/pathways>

## **The Honors Project**

There are two different tracks to graduating with distinction in public policy: the honors seminar and the independent study route. For entry into either of the two tracks, a student must have at least a 3.40 average in a subset of core courses taken to date (i.e., PUBPOL 155D, 301, 302, and 303).

For graduation with departmental distinction, students are required to complete an honors seminar or independent study project and produce an honors research project. To be awarded Distinction in Public Policy, a student must receive no less than an A- on the research paper as determined by the honors program director and have at least a 3.40 average in a subset of core courses (i.e., PUBPOL 155D, 301, 302, and 303). If a student is judged to have done a clearly superior research project, as evidenced by a grade of A or A+ as determined by the honors program director, and if the 3.40 or higher average in the above subset of courses is attained, Highest Distinction in Public Policy is awarded. The proposed program of research must be approved in advance by the Director of Undergraduate Studies.

More details on the honors program are provided in the link below or by connecting with the Honors Program Director.

<http://sanford.duke.edu/academics/undergraduate/honors-programs>

Honors Application:

<http://sanford.duke.edu/academics/undergraduate/forms>

## **Independent Study**

Independent study enables a student to pursue for course credit individual interests under the supervision of a faculty member. The application process requires the development of a preliminary bibliography and work schedule along with a completed independent study form with approval from both the Director of Undergraduate Studies and the supervising faculty member. Completed requests must be submitted to the Sanford School Registrar before the drop/add date of the proposed semester to receive a permission number for course registration.

Independent Study Form and further instructions:

<http://sanford.duke.edu/academics/undergraduate/forms>

## Study Away

<http://sanford.duke.edu/academics/undergraduate/global-education>

### Duke in Glasgow

Each fall, a seminar-sized contingent of students travel to Scotland to study policy issues at the University of Glasgow, historically esteemed for its contribution to political economy and moral philosophy. Students participate in a number of important cultural and political institutions as well as sightseeing excursions to explore the diversity of the UK. All students enroll in a specifically designed course on British policy and politics, while three additional elective courses may be chosen from the University's regular offerings. During this study abroad semester, the 401-699 level PUBPOL elective requirement may be fulfilled, along with 2 PUBPOL additional electives.\*

Please contact [meghann.lail@duke.edu](mailto:meghann.lail@duke.edu) for more information.

### Duke in DC- Policy, Leadership and Innovation

Based in the nation's capital city, the Duke in DC program is available to Public policy majors each spring semester. During this semester-long program, students enroll in three PUBPOL elective courses and either an independent study or internship. The internship *may* fulfill the required public policy internship.

Please contact [lisa.kukla@duke.edu](mailto:lisa.kukla@duke.edu) for more information.

### Duke Semester in India

This fall semester study away program features two development courses and two global health courses, each set of courses focusing on rural and urban realities. Students spend half the semester in Rajasthan studying and researching development, poverty, and global health while living with host families both in Udaipur and surrounding villages. At mid-point, students move to Bangalore to study urban environment, health and development issues, with particular attention to income disparities, slum areas and villages.

Please contact [meghann.lail@duke.edu](mailto:meghann.lail@duke.edu) for more information.

*\*For all other study abroad programs, only a total of 2 transfer PUBPOL electives are allowed.*

## **Service Opportunities in Leadership**

Public policy students may also participate in special experiential opportunities at home and abroad through the Hart Leadership Program's Service Opportunity in Learning Program. Students have worked with homeless shelters, schools and service agencies across the U.S., refugee camps in Bosnia and community projects in Central America and South Africa. Public policy majors who participate in the Service Opportunities in Leadership Program may receive credit for completing their required public policy internship if they complete the policy paper and obtain the necessary evaluation forms from their sponsors.

Information about special service internship opportunities in the U.S. and abroad is available from the Service Opportunities in Leadership Program, part of the Hart Leadership Program in Room 116 or at (919) 613-7350.

## **4+1 Accelerated Master of Public Policy Pilot Track**

The "4+1 Accelerated MPP" track (4+1 AMPP) is a new opportunity for Duke Public Policy Majors to complete both their undergraduate and master's degrees in five years. Majors who are able to pursue graduate-level coursework during their senior year will be eligible to apply in Spring of their Junior year. The application deadline is April 20, 2017. For more details about eligibility, the application process, 4+1 AMPP curriculum and other details, please email Meghann Lail, Public Policy Undergraduate Program Coordinator, [meghann.lail@duke.edu](mailto:meghann.lail@duke.edu).

## **The Sanford Community**

As undergraduate public policy majors, you are not alone in the Sanford School. In addition to undergraduate instruction, the School also houses a professional master's degree and a PhD program for graduate students interested in solving public-sector problems and a mid-career training program for individuals from the developing world who are pursuing careers as analysts and leaders. Research centers described elsewhere in this handbook are working to advance our understanding of policy issues and their solutions. Individual faculty members are also pursuing research on issues and problems facing today's decision makers.

Take advantage of this vibrant academic community by meeting with faculty members whose interests are similar to yours.

## Research Centers & Programs

The faculty of the Sanford School of Public Policy lead or collaborate with a wide variety of on-campus interdisciplinary research centers that are exploring vital policy questions and bringing provocative and timely speakers to campus. These research hubs can offer students opportunities to work with faculty on ground-breaking research, and to engage with leaders in many fields.

**Listed below are institutes, centers and programs housed at the Sanford School, as well as other Duke centers in which public policy faculty members are active.** Those led by Sanford School core or secondary faculty members include the faculty director's name.

**Center for Strategic Philanthropy and Civil Society** researches, analyzes and promotes philanthropy that consistently produces high impact. The center stimulates communication, collaboration and problem-solving around pressing issues of public policy and philanthropy. It operates the Duke Foundation Research Program.

Director: Joel Fleishman, Professor of Law and Public Policy

<http://cspcs.sanford.duke.edu/about-center>

**Center for the Study of Philanthropy and Voluntarism** promotes the exchange of ideas among students, scholars, policymakers and practitioners in the nonprofit sector.

Director: Charles T. Clotfelter, Z. Smith Reynolds Professor of Public Policy; Professor of Economics and Law.

<http://philvol.sanford.duke.edu/>

**DeWitt Wallace Center for Media and Democracy** works to sustain the accountability function of journalism through research, education, policy development and professional training. The center manages the undergraduate Policy Journalism and Media Studies Certificate.

Director: Bill Adair, Knight Professor of the Practice of Journalism and Public Policy

<http://dewitt.sanford.duke.edu/>

**Duke American Grand Strategy Program** is an interdisciplinary program that blends education and scholarship. Our mission is to raise future leaders by having students study past strategists and engage with

current leaders. Through workshops, distinguished lectures, and courses, participants in AGS have the opportunity to interact with leaders from the world of policy as well as the best scholars writing on these topics today. Director: Peter Feaver, Professor of Political Science and Public Policy. <https://sites.duke.edu/agsp/>

**Duke Center for Child and Family Policy** seeks to solve problems facing children in contemporary society by bringing together scholars from many disciplines with policymakers and practitioners. The center manages the undergraduate Child Policy Research Certificate.

Director: Kenneth A. Dodge, William McDougall Professor of Public Policy, Professor of Psychology and Neuroscience. <http://childandfamilypolicy.duke.edu/>

**The Duke-UNC USDA Center for Behavioral Economics and Health Food Choice Research (BECR)** strives to increase understanding of how behavioral economics approaches to healthier food can lead to public policies that support healthier eating by addressing consumer as well as food industry and retail behavior.

Director: Peter Ubel, Professor of Business Administration, Public Policy, and Medicine. <https://becr.sanford.duke.edu/>

**Hart Leadership Program** is the first endowed undergraduate program at a major university to emphasize ethics, service, social entrepreneurship and the responsibilities of leadership as part of its curriculum.

Director: Alma Blount, Lecturer in Public Policy. <https://hart.sanford.duke.edu/>

**Samuel and Ronnie Heyman Center for Ethics, Public Policy, and the Professions** focuses its teaching and research activities on ethical issues in public policy decisions. The Center sponsors symposia, speakers and conferences.

Director: Joel L. Fleishman, Professor of Law and Public Policy.

**The Polis at Duke** engages the Duke community in meeting a great challenge of our time: restoring the health of our politics through leadership, innovation and service. Through our teaching, research, and collective engagement, we aim to inspire and empower Duke students to

participate in political life in all its forms, and to improve democratic processes in the U.S. and around the world.

Director: Frederick Mayer, Professor of Public Policy, Political Science and Environment.

<https://polis.sanford.duke.edu/>

**Duke Center for International Development** addresses specific policy issues associated with globalization and international development through training, graduate-level education, advisory programs and related research.

Incoming Director: Indermit Gill, starting October 1, 2016

<http://dcid.sanford.duke.edu/>

**Triangle Center on Terrorism and Homeland Security** was launched in 2005 to stimulate cross-disciplinary discussion and scholarship on military, diplomatic and domestic counter-terrorism strategies and policies for preventing and protecting against terrorist attacks. It is co-sponsored by Duke, UNC-Chapel Hill, and RTI International.

Director: David Schanzer, Associate Professor of the Practice of Public Policy.

<https://sites.duke.edu/tcths/>

**Triangle Institute for Security Studies** is an interdisciplinary consortium founded in 1958 and sponsored by Duke, UNC-Chapel Hill and NC State University to advance research and education concerning national and international security, broadly defined.

Director: Peter D. Feaver, Professor of Political Science and Public Policy.

## The Sanford School Buildings

The Sanford Building and Rubenstein Hall are located at the corner of Science Drive and Towerview Road, across from Duke Law School.

**Card Access** Duke Card access for undergraduates is from 6 a.m. until midnight.

**Computer Usage** The Sanford School is fully equipped for wireless networking. You can log on to the Duke network from all common areas as long as your laptop is registered with Duke OIT. See <http://www.oit.duke.edu/net-security/network/wireless/index.php>

**Duke Network ePrint Service** visit <http://www.oit.duke.edu/comp-print/printing/>

**The Sanford School Computer Labs** The labs are not part of the OIT lab system and are not generally available for undergraduate student use. Undergraduates can be provided with access for honors class work or for faculty research projects by request. Requests for undergraduate access to the Sanford computer labs should be submitted by faculty to [ppshelp@duke.edu](mailto:ppshelp@duke.edu).

**Meeting Room Reservations** The Sanford School of Public Policy offers a unique and exciting setting for conferences, meetings and special events. To make a reservation please visit <http://sanford.duke.edu/who-we-are/our-location/facility-rental>

**Important Offices** The main administrative office of the Sanford School is located in Sanford Building Room 124A. The Undergraduate Program Coordinator is located in Room 108. The internship office is located in Room 257B. The building manager's office is in Sanford building Room 104.

**Recycling** Large, centrally located blue bins are clearly labeled and available to dispose waste items. Recycling and composting are strongly encouraged to help reduce the amount of waste in landfills. Please do your part and help keep us green by taking advantage of this convenience.

**Saladella Cafe at Sanford**, a popular eatery on the ground floor of the Sanford Building, offers salads, hot soups, tortilla wraps, sandwiches, yogurt, fruit, bagels, cookies, and several beverages. Hours are from 8 a.m. until 5:30 p.m., Monday through Thursday, and from 8 a.m. to 3 p.m. on Friday. They accept points, Flex, and cash. Vending machines are located

adjacent to Fleishman Commons and on the ground level of Rubenstein Hall for additional snacks and drinks.

**Visiting Speakers and Special Events** Most lectures and events are open to the public, and notices are placed around the building announcing upcoming events and lectures. For specific information, please consult the Sanford School web site

## **Sanford School of Public Policy Website**

Our website ([www.sanford.duke.edu](http://www.sanford.duke.edu)) is a comprehensive source for information about our faculty, curriculum, research and policy-related special events here and elsewhere on campus. Some of our faculty members have also chosen to develop web pages for individual courses. A Sanford magazine, published twice a year, provides timely information about research activities and individual achievements of our students, faculty and alumni. It is available online as well as in racks near building entrances. Consult the website for answers to most questions about the major, as well as a list of faculty and staff contacts for additional information. You can also become a fan of the Sanford School on Facebook, follow @DukeSanford on Twitter, or join the School's LinkedIn group.

*This handbook is meant to help students understand the various requirements of the undergraduate public policy program at Duke. It will only supplement, not supersede, the "Academic Procedures and Information" set forth in the Bulletin of Undergraduate Instruction of Duke University. It is understood, therefore, that the Bulletin will be the final authority in the event any discrepancy might occur between the contents of these two publications.*

# Key Contacts for Public Policy Majors

Visit the Sanford School of Public Policy at [www.sanford.duke.edu](http://www.sanford.duke.edu) for more details on the major as well as current news & events.

## **Undergraduate Program Coordinator\***

Meghann Lail  
Sanford Building Rm. 108  
919.613.7320  
[meghann.lail@duke.edu](mailto:meghann.lail@duke.edu)

## **Assistant Director of Undergraduate Studies**

Catherine Admay  
Rubenstein Hall Rm. 282  
919.613.9232  
[admay@duke.edu](mailto:admay@duke.edu)

## **Director of Undergraduate Studies**

Leslie Babinski  
Rubenstein Hall Rm. 216  
919.613.9296  
[PubPolDUS@duke.edu](mailto:PubPolDUS@duke.edu)

## **Dean of Sanford School**

Kelly Brownell  
Sanford Building Rm. 124A  
919.613.7309  
[kelly.brownell@duke.edu](mailto:kelly.brownell@duke.edu)  
Assistant: Kate Walker  
[kate.walker@duke.edu](mailto:kate.walker@duke.edu)

## **Assistant Internship Director\*\***

Suzanne Valdivia  
Sanford Building Rm. 257B  
919.613.7426  
[suzanne.valdivia@duke.edu](mailto:suzanne.valdivia@duke.edu)

## **Director of Undergraduate Internships\*\***

Elise Goldwasser  
Sanford Building Rm. 257B  
919.613.7311  
[elise.goldwasser@duke.edu](mailto:elise.goldwasser@duke.edu)

## **Sanford School Registrar**

Anita Lyon  
Rubenstein Hall Rm. 108  
919.613.7382  
[anita.lyon@duke.edu](mailto:anita.lyon@duke.edu)

\* The Undergraduate Program Coordinator will be most helpful for general information about the major, including: advisors, course requirements, electives, independent study requirements and special programs.

\*\* The Sanford Career Services Staff will be most helpful for information about internships, including: requirements, pre-internship courses, applications and placements.